

ICHABOD CRANE CENTRAL SCHOOL
BOARD OF EDUCATION POLICY COMMITTEE - MINUTES

Virtual Meeting
April 13, 2021
5:45 p.m.

Committee Members: John Chandler, Ruth Moore, and Alternate: Elizabeth Phillips (attending for Elaine Berlin)

Also Present: Suzanne Guntlow, Mindy Potts, and Michael Brennan

The following policies are to be reviewed and adopted annually, and are being presented for their 1st reading, with the exception of Policy 2520 Board Member Training:

Policies for Annual Review:

- **5310 Code of Conduct**
 - [ICC Policy](#) - Policy was reviewed by Administration and there are no recommended changes. Policy changes required as a result of COVID-19 and its impact on modes of instruction were made last year.
- **5100 Attendance**
 - [ICC Policy](#) - Policy was reviewed by Administration, and there are no recommended changes, with the exception of adding 'power outages' and 'internet outages' as reasons for excused absences.
- **5275 Athletic Code of Conduct**
 - [ICC Policy](#) - Policy was reviewed by the Athletic Director and there are no recommended changes.
- **2160 School Board Member Code of Ethics (and Regulation)**
 - ICC Policy
 - [NYSSBA Sample Policy](#) - Policy was reviewed and recommended by legal counsel. Policy incorporates the standards of conduct required of all Board members, district officers and employees under the provisions of the NYS General Municipal Law. **Note:** The Superintendent of Schools shall cause a copy of this Code of Ethics to be distributed to every member of the Board, every officer and employee of the school district. Each officer and employee elected or appointed thereafter shall be furnished a copy before entering upon the duties of his or her office or employment. In addition, the Superintendent shall ensure that a copy of Article 18 of the General Municipal Law shall be kept posted in each public building under the district's jurisdiction in a place conspicuous to the district's officers and employees.
- **6700 Purchasing Policy and Procedures**
 - [ICC Policy](#) - Policy was reviewed by the Business Manager and there are no recommended changes.

- **6240 Investment Policy**

- [ICC Policy](#) - Policy was reviewed by the Business Manager and there are no recommended changes.

Policies suggested for review or consideration:

- **2520 Board Member Training (Local)**

This policy reflects the requirements of state law for first-time school board members. Additionally, this policy includes optional language, underlined, for the Board to mandate ongoing training for all Board members, as well as training for Board officers. This optional language is provided to satisfy a resolution adopted by NYSSBA member boards at the 2019 NYSSBA Annual Business Meeting, directing NYSSBA to develop and widely disseminate a sample policy which mandates additional training for Board members and Board officers.

- No ICC Policy
- [NYSSBA Sample Policy](#) - Committee recommends Board members review the policy and consider discussing it during its next 'retreat'.