

# SUPERINTENDENT

## ICHABOD CRANE CENTRAL SCHOOL DISTRICT

Sole Supervisory District, Rensselaer-Columbia-Greene Counties  
Questar III, 10 Empire State Boulevard, Castleton, NY 12033

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### GENERAL DIRECTIONS

- A. Please complete this application form and submit it by **March 10, 2023** along with your resume to:  
Dr. Gladys I. Cruz, Questar III, 10 Empire State Blvd., Castleton, NY 12033, or email [Janet.Sawyer@questar.org](mailto:Janet.Sawyer@questar.org).
- B. Please attach any other pertinent information.

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### PERSONAL INFORMATION

Last Name \_\_\_\_\_ First \_\_\_\_\_ Middle \_\_\_\_\_

Home Address \_\_\_\_\_ Telephone Number \_\_\_\_\_

Town \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Email \_\_\_\_\_

Present Position \_\_\_\_\_ Enrollment \_\_\_\_\_

Name of District or Organization \_\_\_\_\_

Certificates Held \_\_\_\_\_

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New York State School District Administrator/Leader Certificate Number \_\_\_\_\_

*(Please enclose copy of SDA or SDL certificate.)*

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### EMPLOYMENT HISTORY

*Please list all career experience in chronological order beginning with your present position. Please include both school and nonschool experience. Please attach an additional page if necessary.*

Institution & Location	Position	Date of Employment	Years
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

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## PROFESSIONAL PREPARATION

	Institution & Location	Major/Minor	Degree Earned
Undergraduate	_____	_____	_____
	_____	_____	_____
Graduate	_____	_____	_____
	_____	_____	_____
Post Graduate	_____	_____	_____
	_____	_____	_____

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## REFERENCES

*Please list a minimum of five professional references. Include your most recent supervisor or administrator, even if letters from these individuals are included in your placement folder.*

Name \_\_\_\_\_ Title \_\_\_\_\_ Home/Business Phone \_\_\_\_\_

Present Address \_\_\_\_\_ Email Address \_\_\_\_\_

Name \_\_\_\_\_ Title \_\_\_\_\_ Home/Business Phone \_\_\_\_\_

Present Address \_\_\_\_\_ Email Address \_\_\_\_\_

Name \_\_\_\_\_ Title \_\_\_\_\_ Home/Business Phone \_\_\_\_\_

Present Address \_\_\_\_\_ Email Address \_\_\_\_\_

Name \_\_\_\_\_ Title \_\_\_\_\_ Home/Business Phone \_\_\_\_\_

Present Address \_\_\_\_\_ Email Address \_\_\_\_\_

Name \_\_\_\_\_ Title \_\_\_\_\_ Home/Business Phone \_\_\_\_\_

Present Address \_\_\_\_\_ Email Address \_\_\_\_\_

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**BACKGROUND INFORMATION**

1. Have you ever been fingerprinted for the purpose of employment?    Yes \_\_\_\_\_    No \_\_\_\_\_

2. Have you been cleared by NYSED for teaching?    Yes \_\_\_\_\_    No \_\_\_\_\_

3. Are you legally eligible for employment in this country?    Yes \_\_\_\_\_    No \_\_\_\_\_

4. If Veteran of U.S. Military:

Discharge type: \_\_\_\_\_ Branch: \_\_\_\_\_ Discharge Date: \_\_\_\_\_

**If the answer to any of the following questions is “yes”, please attach an explanation for each “yes” response to this application.**

	<u>YES</u>	<u>DATE</u>	<u>NO</u>
5. Have you ever forfeited bail or bond following your appearance as a defendant in a criminal court action?	_____	_____	_____
6. Have you ever received an unsatisfactory rating in conjunction with any pedagogical or school administration employment?	_____	_____	_____
7. Have you ever been disqualified for employment for any civil service position?	_____	_____	_____
8. Have you ever been discharged or required to resign from any position (other than staff reduction layoffs)?	_____	_____	_____
9. Have disciplinary charges ever been proffered against you by an employer?	_____	_____	_____
If yes, were the charges sustained?	_____	_____	_____

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BACKGROUND INFORMATION *(continued)*

	<u>YES</u>	<u>DATE</u>	<u>NO</u>
10. Have you ever resigned from a position to avoid the effects of a denial of tenure designation?	_____	_____	_____
11. Have you ever been the subject of a Part 83 notification to the State Education Department?	_____	_____	_____
12. Have you ever resigned as an alternative to facing any other type of charges or dismissal?	_____	_____	_____
13. Have you ever had a license or certificate denied or terminated because of unsatisfactory teaching, fingerprints, or medical record?	_____	_____	_____
14. Have you ever had any professional certificate or license denied, revoked, or suspended by any government agency as a result of your record?	_____	_____	_____
15. Has a Family Court or any other court ever rendered a finding indicating that you have abused or neglected a child? (If yes, complete the confidentially held information below)	_____	_____	_____

Date and nature of the finding: \_\_\_\_\_

Name of the court: \_\_\_\_\_

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ESSAY QUESTION

*Please address the following on a separate sheet of paper and enclose with your application:*

The Ichabod Crane Central School District is committed to ensuring that all students are college, career and civic ready. As superintendent, in what ways would you seek to expand opportunities in our rural school district to ensure we achieve this goal? Please provide examples of how you have done this in prior roles.

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I hereby affirm that the statements made in this application are true to the best of my knowledge and belief.

SIGNATURE OF APPLICANT \_\_\_\_\_ DATE \_\_\_\_\_