

ICHABOD CRANE CENTRAL SCHOOL

BOARD OF EDUCATION

June 4, 2024

MINUTES

A Regular Meeting of the Ichabod Crane Board of Education was held on Tuesday, June 4, 2025 at 7:00 p.m. in the High School Library.

All Board Members Present:

Jennifer Allard	Max DiOrio	Kelly Firmbach
Meghan Lafferty-Brown	Matthew Nelson	Elizabeth Phillips
Anne Schaefer	Christopher Scoville	Jared Widjeskog

School Officials Present:

Marie Digirolamo, Superintendent, Lucas Christensen, Assistant Superintendent, Michael Brennan, Business Manager, Craig Shull, High School Principal, Marcella Sanchez, High School Assistant Principal, Anthony Marturano, Middle School Co-Principal, Tim Farley, Middle School Co-Principal, Andrea Williams, Primary School Principal, Peg Warner, Special Education Director, Steve Marotta, Director of Facilities, Todd DiGrigoli, Food Service Director, Dan Doyle, Transportation Director, and Mindy Potts, District Clerk

Board President Matthew Nelson called the meeting to order at 7:01 p.m.

Board President Matthew Nelson announced the fire exits and conducted the Pledge of Allegiance.

Student Board Member Lillian Jensen read the District Mission Statement:

“The Ichabod Crane Central School District is dedicated to preparing students to become contributing members of society in an ever-changing world by valuing diversity; providing a safe environment; and promoting unique talents, a desire for life-long learning, a strong spirit of community, and Rider pride.”

Board President Matthew Nelson introduced newly elected Board member Max DiOrio and the District Clerk administered the Oath of Office.

MOTION NELSON 2ND FIRMBACH
To approve the agenda as presented
Carried, 9-0

MOTION NELSON 2ND WIDJESKOG
To approve the minutes of the following meetings:
May 7, 2024 - Regular Meeting and Budget Hearing Minutes
May 21, 2024 - Special Meeting - Budget Vote and Election
Carried, 9-0

Public Participation

No one from the public wished to address the Board at this time

Board Discussion

- Committee meetings
 - Negotiations Committee
Board President Matthew Nelson reported that the District and the ICTA Union has a tentative agreement
 - Policy Committee
Board member Christopher Scoville briefly reported on the Policy Committee meeting held on May 28, 2024. The following policies are considered to have had one reading. Policies having first reading:
 - 6700 Purchasing Policy and Regulation (revised)
 - 0115 Student Harassment and Bullying Prevention and Intervention Policy and Regulation (policy - revised and regulation - reviewed with no changes)
 - 2160 School Board Member Code of Ethics (reviewed - no changes)Policies having second readings:
 - 1741 Relations with Homeschools (revised)
 - 1741 Relations with Homeschools Regulation (rescind)
 - 4321.7 District-wide and Statewide Assessments of Students with Disabilities (revised)
 - 4321.11 Public Report on Revisions to District Policies, Practices, and Procedures Upon Finding Of Significant Disproportionality (revised)
 - 4325 Academic Intervention Services Policy (revised)
 - 4325R Academic Intervention Services Regulation (new)
 - 4321.5 Confidentiality and Access to IEPs (revised)
 - Board Distribution: Policy 2160 Board Member Code of Ethics
 - Academic Committee - Anne Schaefer and Jennifer Allard (minutes)
Board member Anne Schaefer with Board member Jennifer Allard briefly reported on the Academic Committee meeting of May 30, 2024
- Proposed Meetings 2024-2025
A list of proposed meetings was distributed to Board members. Meetings will be officially set at the July 9 Organizational Meeting

Reports

- New Math Program Presentation
Assistant Superintendent Lucas Christensen and teacher leaders presented to the Board the new program for teaching math K-8
- New Professional Learning Plan Presentation
Assistant Superintendent Lucas Christensen and teacher leaders presented to the Board the Professional Learning Plan

- 2023-2024 Retiree Recognition
 Superintendent Marie Digirolamo and the administration recognized the faculty and staff retiring during th 2023-2024 school year:
 Thomas Chiappinelli - High School ELA Teacher
 Steve Werthner - High School ELA Teacher
 Lisa Schmitt - Middle School Greeter
 Jacqueline Cole - Middle School Clerk-Typist
 Anna Kemp - Middle School ENL Teacher
 Elisabeth Milot - Elementary Teacher
 Jacqueline Purificato - Elementary Teacher
 Christine Hughes - Elementary Teacher
 Cynthia Gabriel - Primary School Clerk Typist
 Lori Creeron - Bus Driver
 Thomas Peters, Jr - Bus Driver
 Matthew Zeh - Bus Driver
 Joyce Hoffman - Cook
 Tami Myers - Maintenance Clerk-Typist
 Anthony Rizzi - Custodian
 Richard Hempler - Cleaner
 William Bryant - Courier Extraordinaire

Student Board Members' Report

Both Student Board members, Ewan McComb and Lillian Jensen, reported to the Board on activities and events happening around the school buildings.

Superintendent's Report

Superintendent Marie Digirolamo

- Board Member Recognition

Business Office Report

In the absence of Business Manager Michael Brennan, Assistant Superintendent Lucas Christensen gave a brief update on the Business Office.

Consent Agenda

MOTION NELSON 2ND SCHAEFER

To approve the following items contained under the Consent Agenda:

11(A) CONSIDERATION FOR ACCEPTANCE

To accept the resignation for the purpose of retirement of Tom Peters, Bus Driver, effective June 29, 2024

11(B) CONSIDERATION FOR ACCEPTANCE

To accept the resignation for the purpose of retirement of Matthew Zeh, Bus Driver, effective June 28, 2024

11(C) CONSIDERATION FOR ACCEPTANCE

To accept the resignation of Marisa McKay, Speech Language Pathologist, effective August 31, 2024

11(D) CONSIDERATION FOR ACCEPTANCE (Full Report in Supplemental File)

To accept the Treasurer’s Report for the month of April 2024, Warrants, Transfers, Revenues and Appropriations as presented

11(E) CONSIDERATION FOR ACCEPTANCE

To accept the CPSE and CSE Recommendations for the 2024-2025 school year as follows: 4/23; 4/24; 4/29; 5/1; 5/10; 5/17

11(F) CONSIDERATION FOR APPOINTMENT

To appoint the following additions to the Non-teaching substitute listing for 2023-2024 school year:

Name	Position	Effective
Penelope Walker	Translator	6/4/24
Jennifer Handy	Substitute Cleaner, Substitute Clerical, Substitute Bus Attendant, Substitute Food Service Helper, and Substitute Monitor	6/5/24
Wil Spencer	Substitute Cleaner	6/4/24
Hunter Hallenbeck	Substitute Cleaner	6/4/24
Jon Hesler	IT Substitute	6/10/24
Alexa Barkley	Substitute Monitor	5/29/24
Ashley Ames	Substitute Monitor	6/4/24

11(G) CONSIDERATION FOR APPOINTMENT AND APPROVAL

To to appoint upon the recommendation of Marie Digirolamo, Superintendent, the following additional Extraclass Appointments and/or Annual Appointments for the 2023-24 school year:

Staff	Assignment
April Stromberg	French Club Advisor

11(H) CONSIDERATION FOR APPOINTMENT

To approve the following Student Teachers/Interns and assignments as listed:

Name	Assignment	Dates
Leia Herrington	Lauren Miller	September 3 - October 25, 2024

- 11(I) CONSIDERATION FOR ACCEPTANCE (Full Report in Supplemental File)
To accept the High School and Middle School Extraclass Activity Fund Reports as of the following date(s):
AS OF 4/30/24
Account Balance: \$175,782.52
- 11(J) CONSIDERATION FOR ACCEPTANCE
To accept, per Board Policy #1800 Gifts from the Public, a donation to Ichabod's Table of \$46 into appropriation code CM3 2989.400-05-000 from Hannaford Bloomin' 4 Good program
- 11(K) CONSIDERATION FOR ADOPTION
To adopt the following policies pursuant to Board Policy #2410 – Formulation, Adoption and Amendment of Policies:
1741 Relations with Homeschools (revised)
1741 Relations with Homeschools Regulation (rescind)
4321.7 District-wide and Statewide Assessments of Students with Disabilities (revised)
4321.11 Public Report on Revisions to District Policies, Practices, and Procedures Upon Finding Of Significant Disproportionality (revised)
4325 Academic Intervention Services Policy (revised)
4325R Academic Intervention Services Regulation (new)
4321.5 Confidentiality and Access to IEPs (revised)
- 11(L) CONSIDERATION FOR APPROVAL & AUTHORIZATION (Full Agreement in Supplemental File)
To approve a 2023-2024 Health Services Contract in accordance with Education Law Section 912, with the Albany City School District for 13 students attending a private school within the district (Albany Academies and Holy Names) in the amount of \$14,068.99 and to authorize the president of the Board to execute the contract and to authorize the president of the Board to execute the contract
- 11(M) CONSIDERATION FOR ADOPTION
To adopt, upon recommendation of Marie Digirolamo, Superintendent, iReady Classroom Mathematics as the core math program for grades K-5 at the Primary and Middle Schools
- 11(N) CONSIDERATION FOR ACCEPTANCE
To award bid #2024-02 Propane Bid to the lowest responsible bidder, Nolan Bottle Gas Co., at a fixed rate, in the amount of \$1.19 per gallon for the 2024-2025 heating season. (per the bid opening held on 05/22/24)
- 11(O) CONSIDERATION FOR ACCEPTANCE
To award bid #2024-03 Waste and Recycling Bid to the lowest responsible bidder, County Waste & Recycling in the amount of \$38,871.28 for the 2024-2025 school year (per the bid opening held on 05/22/24)

11(P) CONSIDERATION FOR ACCEPTANCE
 To award bid #2023-04 Paving Bid to the lowest responsible bidder, DelSignore Construction, with a bid in the amount of \$130,869.00 for the seven locations on the bid during the summer 2024 (per the bid opening held on 05/22/24)

11(Q) CONSIDERATION FOR ACCEPTANCE
 To extend the award of bid executed on July 1, 2022 for Mops, Aprons Uniforms and Towels with Unifirst Corporations (allowable to extend for up to four years with no changes to pricing structure)

11(R) CONSIDERATION FOR ACCEPTANCE (Full Report in Supplemental File)
 To accept the Internal Claims Auditor Report for May 2024 as presented

11(S) CONSIDERATION FOR APPROVAL AND AUTHORIZATION
 To approve the 2024-2025 Estimated Final Service Request for the QUESTAR III Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties, in the amount of \$3,100,592 and to authorize the President of the Board of Education, to sign the Final Service Request and AS-7 upon receipt

11(T) CONSIDERATION FOR APPROVAL
 To approve the date of the 2024-2025 Organizational meeting as July 9, 2024

11(U) CONSIDERATION FOR APPROVAL
 To establish the following rates for summer instructors for 2024-2025 as follows:

Responsibility	Rate
Summer School Teacher/ Substitute	\$ 42.50/hour
Summer School Teaching Assistant / Substitute	\$ 21.25 hour
Summer School Nurse	\$ 37.19/ hour

11(V) CONSIDERATION FOR APPROVAL
 To approve the following staff to work summer school: Invitations Program and Summer ENL and High School and Middle School Program:

Name	Position
Tessa Fox-Kondas, Jacqueline LaBounty, Jennifer Beebe, Jaime Eastman, Nicole Luckfield, Nicole Canuteson, Katie Martino, Selena Cook, Lynn Nardacci, Don Dingee, Marcela Mason, Deb Rivero, Darby Siver, Nolan Wolfe, Bob Allard, Paul Giammarco, Danielle Brescia, Ingrid Monaghan, Nicole Naef, Lindsey Porrecca, Kalyn Fleck, Rebecca Wiseman, Britney Firstiun, Courtney White, Jennifer Two-Axe, Lynn LaBounty, Renee Kenzler, Mary Ann Gorke, Margaret Allen	Summer School Teachers (includes substitutes)
Lynn LaBounty, Michele Webb, Victoria Trombley, Kristine Sigler, Brooke-Lyn Doyle, Susan Bowker, Maxine Seaman, Grace Doyle, Nicole Altomer	Summer School TAs (includes substitutes)
Mary Anne Hughes	Summer School RN

11(W) CONSIDERATION FOR APPOINTMENT

To appoint the following additions to the teaching substitute listing for 2023-2024 school year:

Name	Position	Effective
Tim Cahill	Substitute TA	6/5/24

11(X) CONSIDERATION FOR AUTHORIZATION AND APPROVAL

To approve incoming Board member Cal Waits to attend in-person, mandatory Board training on June 8, 2024 and to authorize the expenditure of \$265 to NYSSBA for such training

End of Consent Agenda

Carried, 9-0

Public Comment - Agenda Items Only

No one wished to address the Board at this time.

Meetings

Board Meeting:

June 18, 2024 - Regular meeting of the BOE

July 9, 2024 - Organizational meeting at 7pm

Committee

Facilities: TBD

Reminders:

Graduation - June 26 at 6:30pm (Weather date - June 27 at 6:30pm)

Executive Session

MOTION NELSON 2ND SCOVILLE

To adjourn to executive session at 9:03 p.m. to discuss the employment history of a particular individual and to discuss collective negotiations pursuant to article 14 of the Civil Service Law

MOTION PHILLIPS 2ND NELSON

To appoint Elizabeth Phillips as Clerk Pro Tem

Carried, 9-0

The District Clerk left the meeting.

Others present in Executive Session:

Superintendent Marie Digirolamo (left at 9:50 p.m.)

Assistant Superintendent Lucas Christensen (left at 9:50 p.m.)

The meeting was reconvened in open session at 10:14 p.m.

MOTION NELSON 2ND ALLARD

To adjourn the meeting at 10:15 p.m.

Carried, 9-0